session 10: handout Listen for understanding ground rules

Research studies on healthy relationships have identified "listening for understanding" as one of the critical skills in making any relationship (marriage, dating or parenting) work.

- The goal is to gain more understanding of the person with whom you are communicating — not to try and "win" that person over to your point of view.
- Only one person speaks at a time, and the speaker "has the floor."
- Speak only for yourself using "I" statements. Don't make broad statements like "Guys think this" or "Anyone can see that."
- Keep statements brief and to the point.
- Don't rebut what someone else with a different point of view has said;
 make your statement about you and your point of view.
- If you don't understand what someone else has said, you may only ask clarifying questions. Examples of clarifying questions include:
 - Can you give more information about……?
 - Can you give me an example of what you mean by.....?
 - What do you mean by.....?
- Don't prepare your answer while another person is talking.
 If you're doing this, you aren't listening for understanding!